

INFORMATION NOTE

Koninklijke Luchtvaart Maatschappij NV Merkezi Hollanda İstanbul Branch located at Esentepe Mah. Büyükdere Cad., Özsezen İş Merkezi No:124 B Blok Kat 9 Şişli / İstanbul (“KLM”) takes maximum care of security of your personal data. In this regard we give importance to process and storage of personal data provided to us in accordance with the Law on Protection of Personal Data numbered 6698 (“Law”).

1. Personal Data Categories Being Processed

Personal data categories that may be processed by KLM are indicated below:

- Identity (name and surname and nationality),
- Contact information (email address and mobile number),
- Education (level of English, university of graduation, field of study, year of graduation)
- Job Information (job experiences)
- Military Service Information
- Visual Information (motivation video, the photograph in the CV),
- Other (CV)

2. Collection, Processing and Purposes of Processing of Personal Data

Your personal data (information that identifies you directly or indirectly) shall be collected and processed by KLM for the evaluation of the employment process of the applicants.

3. To Whom and For Which Purposes the Processed Personal Data May Be Transferred

When it is required for the purposes stated above, we may transfer your personal data to KLM’s main company and/or its affiliates/service providers in Turkey or in abroad within the scope of conditions and purposes of processing of personal data stated in Articles 8 and 9 of the Law.

4. Method and Legal Cause of Collection of Personal Data

Your personal data is obtained by various means in all kinds of electronic communication for the legitimate interest of KLM. Within this regard your personal data is processed and transferred within the scope of conditions and purposes of processing of personal data stated in article 5 of the Law and for the purposes stated in article 1 and 2 of this notice.

5. Data Security

KLM protects your personal data in full compliance with all reasonable technical and administrative security controls, which are required to be conducted according to information security standards and procedures, and at an appropriate level against the potential risks.

6. Data Subject’s Rights

When you submit your requests regarding your rights to KLM, KLM shall respond to such request by the methods stated in this notice without any charge and within 30 days at the latest, depending on the nature of the request.

You have the following rights in accordance with the Article 11 of the Law:

- Right to acknowledge whether the personal data is processed,
- Right to request information on the matter, if the personal data is processed,

- Right to acknowledge the purpose of processing of personal data and whether the personal data is used in accordance with such purpose,
- Right to know the third parties to which the personal data are transmitted domestically or in abroad,
- If the personal data is processed wrongfully or deficiently, right to request for correction of the personal data and to request notification of the transaction performed in this respect to third parties, to which personal data is transferred,
- Right to request for deletion or disposal of the personal data,
- Right to object to occurrence of a circumstance against the interest of the data subject, which came to existence as a result of analyzing the processed data exclusively by automatic systems,
- Right to request for compensation for the damages incurred due to unlawful processing of personal data.

You may submit your applications regarding the matters on processing of your personal data to in writing or through methods determined by the Personal Data Protection Board to Esentepe Mah. Büyükdere Cad., Özsezen İş Merkezi No:124 B Blok Kat 9 Şişli / İstanbul or send an e-mail to info@medeam.net.

Your requests will be finalized as soon as possible depending on the nature of request and within thirty days at the latest, without any charge. However, if the request requires incurring a certain cost, KLM may charge you with the amounts stated in the tariff determined by the Board of Protection of Personal Data.